

Subject:
**INDUSTRY-SPONSORED
CONTRACT MANAGEMENT**

Issued By:
**OFFICE OF CONTRACT
ADMINISTRATION**

Approved By: Kathleen R. Hurtado
President & CEO

Policy #:
1051

Issue Date:
July 1996

Revised Date:
March 31, 2006

Effective Date:
April 1, 2006

Reference:
Old HRA policy number GAC001 Revised

PURPOSE

There are many reasons why industry-sponsored contracts must be controlled at any healthcare facility including the LAC+USC Medical Center. It is imperative that Department Chairmen and all appropriate supervisory groups and committees are informed of industry-sponsored research activities taking place at the Center.

POLICY

The Industry-Sponsored Contracts Management Policy, as re-affirmed by the HRA Board of Directors, is as follows:

1. All contracts for industry-sponsored research performed in the LAC+ USC Medical Center facilities are to be reviewed, negotiated and executed by HRA;
2. Funding for all IRB-approved, industry-sponsored research projects performed in the LAC+ USC Medical Center facilities are to be deposited and administered by the HRA Finance Department;
3. Since all financial agreements for industry-sponsored research are between the sponsor, the PI, and HRA, all three entities must approve any alterations to these agreements.

RESPONSIBILITY

HRA's Office of Contract Administration
Principal Investigators
HRA's Executive Management